



**ATTENTION
ARTIOS CHRISTIAN
COLLEGE GRADS
SUMMER COMMENCEMENT
IS JULY 8, 2017
IN SPRINGFIELD, IL
TIME TO ORDER
YOUR CAP AND GOWN!**

Graduates-

- Go to www.jostens.com or call 800-854-7464 Jostens Customer Care
- Go to the line “Get started now: and enter “Artios Christian College, Denver, CO”
- Your school will appear on the list below, please click on your school’s name
- Your School’s homepage will open showing cap and gown, and GradPix Announcements.
- Please click on the picture of the graduation Cap and Gown and select “**Student Student**”.
- Your cap and gown will be black. Your tassel will be red, with a silver band and “17”
- Select your height and enter your weight. Less than 100lbs? Use zero (0) as the first number. When ready, click on the “Add to Cart” button
- On the cart page, verify your information and enter your first and last name. Then click on the checkout button
- PLEASE NOTE – Please verify you have selected the correct height and entered the correct weight. This is how Jostens provides regalia. Since you will receive your regalia just before graduation, there is no time to correct errors.
- On the next page, click on the button “Continue as a Guest”
- Please provide your billing information, including email and phone number. Then click on the “continue” button at the bottom right
- A pop-up box will appear asking you to verify your billing address. If this is correct, click on the continue button
- The next page provides you with your payment options – credit card, or PayPal.
- Once your order is completed, you will receive an email confirmation. Please hold on to this and bring it with you to pick up your regalia.
- **Your cap and gown order is being shipped with all other orders to the Crowne Plaza Springfield. You can pick up your regalia at graduation rehearsal. See Makayla Ross.**
- **All orders must be placed by JUNE 11, 2017. NO Late Orders Accepted**
- If you miss your deadline, please contact Makayla Ross at makayla.ross@artioscollege.org
- Make sure to check your order when you receive it.
- **NEW! CHECKOUT THE NEW GRADPIX PHOTO CARDS BY JOSTENS! A VARIETY OF PERSONALIZED CARDS AND OPTIONS ARE AVAILABLE**



TWO WAYS TO REACH JOSTENS, INC
By Phone 800-854-7464 On-line at college.jostens.com.